



St Vincent de Paul Parish Joint Pastoral/Finance Council Meeting

18 October 2016 ~ 6:30 pm

The Joint Pastoral/Finance Council Meeting was called to order at 6:30 pm by Pastoral Chair Jerry Degruise. Dr Jerry Green led our opening prayer.

Pastoral Council Members Present: Dr. Jerry Green, Jerry Degruise, Kaye Hemerline, Sue Hohlbein, Bev Kalmar, Don Kenny, Thomas Krafft, Sue McQueen, Tom Moomey, Craig Shanteau, Helen Thrush

Pastoral Council Members Not Present: Walter Ballauer, Jake Moeggenborg

Finance Council Members Present: Dr Jerry Green, Bill Daniels, Doug Duffy, Zach Lobsinger, Tish Mallory, Brent Moeggenborg ,

Finance Council Members Not Present: Edward Hohlbein, Otto Listing, Mary Lou Willoughby

Guests Present: Debbie Bierlein, Joyce Riley

Guest Speaker-Debbie Bierlein, Chief Financial Officer, Diocese of Saginaw

Debbie shared the Diocesan guidelines for funding and maintaining church cemeteries both now and in the future. Two separate cemetery accounts should be established—an operating account and a perpetual care fund account. The operating account funds should be used to pay all the cemetery's operating and maintenance expenses. The perpetual care funds should be maintained separately and are not to be used or withdrawn. Once the cemetery is closed (all the cemetery plots have been sold), the perpetual funds must generate enough income to care for the cemetery maintenance needs.

Debbie shared the formula used by the Diocese to determine the adequate level of perpetual care funds needed for each cemetery. She also noted that currently **all** the Diocesan parishes are working towards building up adequate perpetual care funds.

Finally Debbie shared some creative steps parishes are using to build up their perpetual care funds. Some of them include having special collections, earmarking a small percent of Sunday and Holy Day collections, hosting fund raiser events, reinvesting earnings from perpetual funds directly back into the perpetual care (instead of using them for current upkeep expenses), and providing parishioners with information about making special endowed gifts (gifts given with specific instructions to be placed in cemetery's perpetual funds).

Debbie shared that the Diocese will have a review team visit each parish cemetery and provide information on managing their needs. Debbie will send us two documents showing the physical map boundaries and the zip code listings for our St Vincent de Paul Parish. Before leaving, Debbie offered her help in answering any questions we might have.

Minutes from the September 13, 2016 Pastoral Council (PC) meeting were approved. Minutes from the October 11, 2016 Finance Council (FC) meeting were approved. Minutes will be placed in the bulletin.

Sale of St Leo the Great Church Building

Dr Jerry shared that the final closing papers were signed for the sale of St Leo the Great's church building. Funds from the three St Leo the Great property parcels -the church building (\$47,500.00), the ball field (\$13,561.60), and the forest property (\$8,340.60) will deposited in the St Leo the Great cemetery funds.

Financial Council Updates

Zach Lobsinger shared the following updates:

CSA Bake Sale Theresa Dell and Sue McQueen will be working together to host a bake sale to help reach our CSA target goal. In the past these bake sales have been very successful at St Patrick's and would included additional items such as all-occasion cards, gift bags, bibles, and other items from Holy Rosary. Sue will be working with Theresa to work out details for this event.

Hall Rental Concerns Zach shared a concern regarding our current hall rental policy in which only active parishioners may rent the hall. It was suggested that perhaps this policy should be reviewed since we have hired new hall managers, Theresa and Bob Dell who will be present at all hall rentals. The concern was that a more open policy would enable nonparishioners to rent the hall increasing our revenue. Finance Council will further study this issue.

First Quarter Financials Zach reviewed the First Quarter Financials. Our preschool room rental income has increased due to renting the second classroom. At this time, our current expenses exceed our revenue by approximately \$15,000.00.

Next Joint Council Meeting will be held on Tuesday, May 2, 2017, 6:30 pm at St Vincent de Paul.

Next Pastoral Council Meeting will be held on Tuesday, Nov 8, 2016, 6:30 pm at St Vincent de Paul.

Next Finance Council Meeting will be held on Tuesday, January 10, 2016, 6:30 pm at St Vincent de Paul.

Dr Jerry led the closing prayer and meeting adjourned at 8:10 pm.

Respectfully Submitted,
Kaye Hemerline
Pastoral Council Secretary