



## **St Vincent de Paul Parish Pastoral Council Meeting 19 July 2016 ~ 6:30 pm**

Regular Meeting was called to order at 6:30 pm with Dr Jerome Green lead the opening prayer.

**Members Present:** Dr Jerome (Jerry) Green, Walter (Butch) Ballauer, Jerry Degruise, Kaye Hemerline, Sue Hohlbein, Bev Kalmar, Don Kenny, Thomas Krafft, Sue McQueen, Jake Moeggenborg, Tom Moomey, Craig Shanteau, Helen Thrush

**Members Not Present:** *none*

**Guests:** Zach Lobsinger (Finance Chair), Kathy Darnell

**Minutes from the May 3, 2016 Pastoral Council (PC) meeting were approved. Minutes from the May 3, 2016 Joint Finance/Pastoral Council meeting were approved as amended.**

### **Request from Kathy Darnell**

Kathy Darnell submitted a request to approve the location of her son's headstone at St Leo Cemetery.

**Motion was made** by Kaye to have the SVDP Cemetery Committee review Kathy's request for the placement of her son's headstone at St Leo Cemetery and submit their recommendation as quickly as possible.

**Motion passed unanimously.**

### **Sale of Leo the Great Church Building**

Discussion was held regarding the status of the sale of St Leo the Great Church and the surrounding 2.2 acres parcel. A recent offer was received but was substantially below current asking price. It was noted that the new tax assessment bill has been received in which the property is now being assessed at full market value. Concern was shared regarding the increasing costs of maintaining an empty building.

Dr Jerry will contact Tim Muter, Director of Facilities & Construction at the Saginaw Diocese Offices for recommendations on proceeding forward. Zach will also update Finance Council (FC) members on discussion concerns.

### **Catholic Services Appeal Report**

Our 2016 CSA assessment is set at \$44,221. As of this date, 38% of our parishioners have responded taking us to within \$13,000 of our target goal. Dr Jerry will be sending out letters to registered parishioners who have not returned their pledge cards.

Discussion followed with the distinction made that although parishes are **not** allowed to remove any registered parishioner names from their parish rolls, they **may** request the names of noncontributing parishioners be removed from their envelope users list. Envelope users lists are used by the Diocese to determine parish CSA assessment levels. SVDP will begin the process of reviewing our envelope user list and submitting changes to the Diocesan offices for their review to ensure accurate CSA assessment.

### **Finance Council Update**

Zach reviewed the current financial report sheets which will be fully printed in upcoming Church bulletin. SVDP income level @\$343,000 currently exceeds expenses @\$275,000. Hall rental income @\$11,000, sale of cemetery lots @\$17,000, and unexpected lower heating costs helped decrease SVDP expenses. Zach also shared that our Assets had increased from \$438,000 to \$507,00.

Finance Council has established a deferred maintenance schedule which prioritizes maintenance needs in a timely manner. Butch requested that the gas water heaters & faucet aerators be checked in both kitchen and rectory.

### **Review of Pastoral Council Statutes**

Dr Jerry inquired about including updates/reports from our Commissions in our PC meetings. It was agreed that we move forward on this important step. Commissions outlined in our Statutes include:

- Worship Commission
- Faith Formation Commission
- Christian Service
- Stewardship Commission
- Evangelization Committee (to be added)

Selection of PC officers for new 2016-2017 term.

Chair	Jerry Degruise
Vice-Chair	Thomas Krafft
Secretary	Kaye Hemerline

PC Members Contact Sheet was distributed and checked for accuracy.

PC Members Terms were reviewed.

June 2017	Bev Kalmar, Sue Hohlbein, Don Kenny, Tom Moomey
June 2018	Jerry Degruise, Thomas Krafft, Sue McQueen, Craig Shanteau
June 2019	Butch Ballauer, Kaye Hemerline, Jake Moeggenborg, Helen Thrush

2016-2017 Meeting Schedule @ 6:30 pm, St Vincent de Paul Parish Hall

- July 19, Sept 13, & Nov 8, 2016
- Jan 17, March 7, & May 2, 2017

*Joint FC/PC Meetings Oct 18, 2016 (Debbie Bierlein re: Perpetual Care) & May 2, 2017*

### **New Business**

- Dr Jerry requested that Parish office hours be set at Mon-Thurs, 9am-4 pm and Fri, 9am-1pm. This change reflects the common practice used across our Diocese. Joyce will maintain this schedule while extending hours when needed to meet parish needs.
- Dr Jerry suggested updating SVDP's Church bulletin to include individual images of both Church buildings. Also the wording on the SVDP church envelopes will be updated when reordered.

- Several banking issues were discussed. Concerns about banking fees and a need to update our current money counting and depositing procedure will be reviewed by Finance Council. They will determine which local banking institution best fits our parish needs.
- Zach suggested adding email accounts for the Finance and Pastoral Council on our Church bulletin to provide easy access for parishioners' concerns. These email accounts would be monitored by the individual Council chairs.

**Next Meeting will be held on Tuesday, September 13, 2016, 6:30 pm at St Vincent de Paul.**

Dr Jerry led the closing prayer and meeting adjourned at 8:25 pm.

Respectfully Submitted,  
Kaye Hemerline